

# **PLANNING COMMISSION WORKSHOP MINUTES**

**Tuesday, August 26, 2014**

**10:10 a.m.**

## **CONVENED:**

The meeting was called to order by Chair Mead at 10:10 a.m.

## **PRESENT**

Chair Jo Anne Mead  
Commissioner Don Collins  
Commissioner Evan Goeglein  
Commissioner Don Daugherty  
Commissioner John Schaeffer  
Commissioner Shirley O’Gara  
Lois DeBenedetti & Eric Heesacker, City Planner  
Council Liaison Mark Poling  
John Kraczyk, Public Work Director/ City Engineer

## **ABSENT-**

Commissioner Bill Jones

## **COUNCIL LIAISON REPORT -**

Councilor Mark Poling updated the Planning Commission on the highlights from the council workshop on August 21, 2014. In that meeting, Council:

\*Had discussion on residency and eligibility requirements for elected officials. Council will continue on this subject into the next meeting on August 28, 2014.

\*Also discussed taxing of recreational, medical and products associated with use of marijuana.

\*Had a presentation given by Civil West Engineering on the city’s master water plan.

\*Looked over the agreement with Building Department Services and discussed changes that could be made.

\*Heard a request from Rogue River Greenway to hang a banner for Ride the Rogue.

\*Asked Planning Commission to look at and update chapter 16-17 of the code book and go by the examples given to us in Oregon Transportation and Growth Management Program.

## **OTHER BUSINESS-**

- 1. Review Rogue River Municipal Code Title 17 Chapter 17.05 pertaining to the purpose and definitions of the Rogue River zoning ordinance.**

City Planner Lois DeBenedetti and the planning commissioners reviewed Chapter 17.05. In this chapter there are definitions of signs. In the definition it states that cars used for business advertisement are considered a sign and are subject to the code.

**2. Review Rogue River Municipal Code Title 17 Chapter 17.30-17.55 Pertaining to the C-1 District; the ORT District; the T & R District; the LI District; the M-1 District and the P zoning district.**

A citizen was present to speak about code requirement for business licensing and the need to perform a site plan review (pay associated fees) when use of a tenant space only changed ownership and furniture; the 'use' of the space was not changed. The argument is that the building already exists, the occupancy of the tenant space is not a "use" change (only ownership/furniture changes). The space will still be occupied with just one person and one client at a time (no need for added parking). Because of this, the citizen questioned why a site plan review is thus necessary.

**3. Review the League of Oregon Cities Policy Committee Legislative Recommendations together with Rogue River's recommendations; and Mark Poling, Council Liaison will update the Planning Commission on results.**

Council Liaison Mark Poling updated the Planning on The City Council recommendations to The League of Oregon Cities with regard to the priorities for the legislature session.

**STAFF COMMENTS AND UPDATES-**

**Public Works Highlights-**

**Projects:**

1. 2014 Street Improvements- Pine Street Construction. The paving on Pine Street is nearly complete. The contractor has some finish work and manhole adjustments to complete the project. The County will be striping this afternoon. We are considering extending the contract to include grind overlay of East Main Street from Pine to Depot, the two sides of the triangle on depot, West Main Street from Pine to West Evans and West Evans Creek Road from Foothill to Hickory.
2. Water System Master Plan- Civil West Engineering Service, Inc. made a presentation at the August 21 Council workshop.
3. Tennis Court Rehabilitation Project- The construction project may be delayed to the spring. We will be following USTA specifications which will qualify us for future funding from that organization.

**Miscellaneous:**

1. ODOT continues to work on I-5 from Evans Creek to Rock Point. ODOT will be repaving the street under the I-5 overpass.
2. The final plat for Foothill Estate Phase 2 has been submitted. We will be requiring a bond for the improvements that have not been completed.

3. We have a Boy Scout who is planning an eagle scout project to install a flag pole at Palmerton Park for our Tree City flag.

*Next Planning Commission Workshop, Tuesday, September 9, 2014 at 10:00a.m.*

**ADJOURN**

There being no further business to come before the Planning Commission the meeting was adjourned at 12:04

Chair Jo Anne Mead

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