

PLANNING COMMISSION MEETING

Tuesday, June 24, 2014

10:00a.m.

CONVENED:

The meeting was called to order by Chair Mead at 10:00a.m.

PRESENT

Chair Jo Anne Mead
Commissioner Don Collins
Commissioner Evan Goeglein
Commissioner Don Daugherty
Commissioner Shirley O'Gara
Commissioner John Schaeffer
Commissioner Bill Jones
Bonnie Honea, City Planner
Council Liaison Mark Poling
Heather Brown, staff

PLANNING COMMISSION MEMBER COMMENTS

Commissioner Jones commented on a handout regarding receiving correspondence via email as a public official and it was very informative.

COUNCIL LIAISON REPORT

Council Liaison Poling stated at the last meeting:

- Discussed and reviewed a contract with Hunter Communications.
- Approved "Fill the Boot" fundraiser banner for the Rogue River Fire Department on August 9th.
- Waived fees for the VFW for the annual fundraisers for the Jr./Sr. scholarship fund.
- Reviewed proposed amendments to the Rogue River Charter for the November ballot.

APPROVAL OF MINUTES

A motion was made (Schaeffer) to approve the May 13, 2014, minutes and seconded (Collins). Motion passed by a 6 to 0 vote.

A motion was made (O’Gara) to approve the May 24, 2014, minutes and seconded (Collins). Motion passed by a 6 to 0 vote.

Commissioner Daugherty inquired to see if the city had an ordinance banning fireworks. Staff let him know that yes we have one in place.

Commissioner Daugherty also inquired about riding bicycles on city sidewalks. He didn’t see anything in the RRMC and would like to know if there is something specific in place at this time. Staff will research.

Staff had scheduled a tour of the Water Treatment Plant and Water Plant for the Planning Commissioners that were interested.

STAFF UPDATE

Planning Commission:

- 5432 & 5350 North River Road – emailed Polaris Survey asking for a copy of the Final Plat.
- 115 Depot Street – applicant submitted a floor plan for the new location of her floral arranging table & refrigerator at the Rogue Garden Supply.
- 122 E Main Street – applicant submitted an application for a site plan review for a small pottery studio and art gallery.
- 7th Street – application was approved for a shop under 200 sq. ft.
- 103 Marie Circle – application for a garage was approved.
- West Evans Creek Road – applicant came back to verify price. Surveyor is preparing criteria.
- Berglund – Jackson County inquired about two manufactured dwelling on the same tax lot.
- 3rd Street – inquired if goats were allowed in city limits.
- Main Street – Day care \$600 for a CUP. She didn’t think she could get everything done before September.
- Pine Street – Inquired about rebuilding a home. Advised in the floodplain and would need to be built back one foot above the base flood elevation.
- Depot Street – Arcade – gave them a Land Use Application, Business License, Amusement Application and Sign Permit.

Commissioners discussed the Depot Street possible arcade business at length. The City Administrator stated that the realtor representing the client would like to have a meeting with city officials regarding the process of opening this type of business in town.

*Workshop on Tuesday, July 8, 2014 **has been canceled.***

Next Planning Commission Meeting, Tuesday, July 22, 2014 at 10:00a.m.

ADJOURN

There being no further business to come before the Planning Commission the meeting was adjourned at 10:50 a.m.

ATTEST:

Chair Jo Anne Mead

DRAFT