

CITY OF ROGUE RIVER

City Council Minutes

THURSDAY, NOVEMBER 29, 2018

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Pam VanArsdale at 6:00 p.m.

INVOCATION Pastor Josh Keeton with the Calvary Chapel delivered the Invocation

PLEDGE OF ALLEGIANCE Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale
City Councilor Bob Pascalar
City Councilor Fred England
City Councilor Wayne Stuart
City Councilor Ryan Hess
City Councilor Don Daugherty
City Councilor Mark Poling

ALSO PRESENT:

Mark Reagles, City Administrator/Planner
Carol Weir, City Recorder
Mike Bollweg, Public Works Director
Kailin Honea, Administrative Assistant/Accounting
Shelli West, Council Advisory Committee Chair
Nick Fahey, Southern Oregon Sanitation Community & Government Affairs Manager

A quorum was present and due notice had been published.

APPROVAL OF MINUTES:

MOVED (DAUGHERTY), SECONDED (PASCALAR) AND CARRIED TO APPROVE THE MINUTES OF OCTOBER 25, 2018.

COMMITTEE REPORTS:

Community Relations; Rogue River Chamber of Commerce: City Councilor Ryan Hess reported that the Chambers December First Thursday Mixer would be held at the Live Oak Grange and the Tree Lighting on the first Saturday in December.

Community Relations; Rogue River Community Center: City Councilor Wayne Stuart reported that the Community Center would be holding their annual Craft Faire

on December 1st and that their board meetings were going to be held every other month.

Finance Committee: City Councilor Don Daugherty reported that the committee met twice during the month of October to review and approve bills which resulted in them signing 75-checks totaling \$109,047.19.

Middle Rogue Metropolitan Planning Organization (MRMPO): Mayor Pam VanArsdale reported that they met to add an additional project to their TSP.

Personnel Committee: City Councilor Mark Poling reported that they met to discuss the openings for Police Chief, Patrol Officer and Utility Worker.

City Administrator Mark Reagles commented that the Police Chief position would close in two days and currently were receiving applications for all the positions.

Police Commission: City Councilor Fred England reported they met with Corporal Buren who said morale was getting better, that Chief Snyder had submitted his resignation and that Officer Miller had returned from the academy and was doing well on his own.

Council Advisory Committee: Chair Shelli West reported that had met and discussed the new CERT Program and transportation issues.

NEW BUSINESS:

AGENDA ITEM 1 **Council Bill No. 18-2370, Resolution No. 18-1339-R:** A Resolution amending Resolution 06-1118-R, adopting job descriptions for the City of Rogue River, Oregon, specifically for the position of Police Chief as described in Exhibit "F".

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 18-2370.

City Councilor Don Daugherty asked if the background check were done by the City or an outside agency?

City Administrator Mark Reagles replied "yes for reserve officers" but currently back ground checks were being done by an outside agency. He also commented that the job description for the Police Chief had been legally reviewed by LGPI to match the job description.

AGENDA ITEM 2 **2017-2018 Audit:** Adopt or deny the 2017-2018 Audit as presented by KDP Certified Public Accountants, LLP.

MOVED (ENGLAND), SECONDED (STUART) AND CARRIED TO ADOPT THE

2017-2018 AUDIT AS PRESENTED BY KDP CERTIFIED PUBLIC ACCOUNTANTS, LLP.

AGENDA ITEM 3 Franchise Fee: Approve or deny a request from Southern Oregon Sanitation to increase their franchise fee by 6.5% or \$1.08 per month.

MOVED (STUART), SECONDED (ENGLAND) TO DENY THE RATE INCREASE FROM SOUTHERN OREGON SANITATION.

City Councilor Wayne Stuart said he had a larger container and questioned what that increase would be?

Nick Fahey with Southern Oregon Sanitation said that all containers costs would increase by the 6.5% per month. He said that it had been several years since their last increase and with the increase in processing recyclables it had become necessary.

City Administrator Mark Reagles commented that it would be a 6.5% increase across the board.

Nick Fahey commented that they would have done a CPI increase for insurance and gas cost but with the recycling issues in China they needed to go above the CPI.

City Councilor Ryan Hess commented that he felt it was a very reasonable increase and had spoken with citizens who understood the need.

COUNCILOR STUART CHANGED HIS MOTION TO ADOPT THE INCREASE AND COUNCILOR ENGLAND CHANGED HIS SECOND.

MOVED (STUART), SECONDED (ENGLAND) AND CARRIED TO APPROVE SOUTHERN OREGON SANITATION'S REQUEST TO INCREASE THEIR FEE BY 6.5%.

Nick Fahey said during his presentation at the workshop he had expressed that Rogue River have recycling pickup every other week like the other jurisdictions and asked if the City Council was willing to vote on changing the recycling pickup to every other week.

City Administrator Mark Reagles said the change was not on the agenda and they would continue their discussion at the next workshop.

AGENDA ITEM 4 Marine Permit: Authorize the Mayor to sign an application for permit to hold a Marine event regatta or parade during the 2019 Rogue River National Rooster Crow weekend.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN THE PERMIT TO HOLD A MARINE EVENT REGATTA OR PARADE DURING THE 2019 ROGUE RIVER NATIONAL ROOSTER CROW WEEKEND.

AGENDA ITEM 5 Appointment: Appoint Shelli West to the Sign Review Board.

MOVED (DAUGHERTY), SECONDED (PASCALAR) AND CARRIED TO APPOINT SHELLI WEST TO THE SIGN REVIEW BOARD.

AGENDA ITEM 6 Appointment: Appoint Belinda Torrez to the Tree City Committee.

MOVED (HESS), SECONDED (ENGLAND) AND CARRIED TO APPOINT BELINDA TORREZ TO THE TREE CITY COMMITTEE.

OTHER BUSINESS:

City Administrator Mark Reagles said they needed a head count for the Small Cities Meeting in Myrtle Creek and asked who was attending.

Mayor Pam VanArsdale congratulated Colleen Roberts for her re-election as Jackson County Commissioner.

City Administrator Mark Reagles informed the City Council of the Citizens Emergency Response Team (CERT) meeting being held at the Rogue River Fire Department where they would be discussing the fundamentals of taking care of yourself then help to take care of your neighbors in a disaster. He said the support was strong and they were moving forward. The Fire Department had decided to be the facilitator and the next meeting was scheduled for January 10, 2019 at the Fire Department.

Mayor Pam VanArsdale said the Tree Lighting was scheduled whether it rained or not. School children would be signing Christmas Carols and a string quartet would perform when the kids aren't singing. The kids would be able to make keepsake ornaments. Also, desserts and hot drinks would be available.

Mayor Pam VanArsdale announced that the City was awarded the Small Cities Allotment Grant in the amount of \$100,000 for sidewalk repairs on Oak Street from East Main to Second Streets. Rogue River was one of fifty-six to receive a grant.

City Councilor Don Daugherty asked when the City would again be applying for the Grant for Rooster Park?

Mayor Pam VanArsdale said they would be starting the process in January. They had received a scoring from last year's attempt along with some tips on how to

improve their position for this year's application.

City Councilor Bob Pascalar asked if the project was part of the Safe Roads to School project.

Mayor Pam VanArsdale said it was a sidewalk project needed for our City that would get done quicker than the Transportation Study Plan (TSP) project. She said that the League of Oregon Cities was to be thanked for getting this grant raised from \$50,000 to \$100,000.

City Administrator Mark Reagles explained that this was a project that had been on the City's Capital Plan list for a few years. Had they been ready with Rooster Park he would have considered wrapping the repair around First Street to Pine Street.

Mayor Pam VanArsdale presented all the City Councilor's and staff with new personalized City portfolios and wished everyone a Merry Christmas.

ADJOURN

There being no further business to come before the City Council and upon motion duly made (PASCALAR), seconded (ENGLAND) and carried, the meeting adjourned at 6:49 p.m.

ATTEST:

Carol J. Weir, MMC
City Recorder