

CITY OF ROGUE RIVER

City Council Minutes

THURSDAY, JUNE 28, 2018

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Pam VanArsdale at 7:00 p.m.

INVOCATION Former City Councilor Shelli West with New Beginnings Christian Center delivered the Invocation

PLEDGE OF ALLEGIANCE Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**
Mayor Pam VanArsdale
City Councilor Bob Pascalar
City Councilor Fred England
City Councilor Robert Catherwood
City Councilor Shelli Spencer
City Councilor Don Daugherty
City Councilor Mark Poling

COUNCIL MEMBERS ABSENT:

ALSO PRESENT:
Mark Reagles, City Administrator/Planner
Carol Weir, City Recorder

A quorum was present and due notice had been published.

COMMITTEE REPORTS:

Community Relations; Rogue River Chamber of Commerce: City Councilor Ryan Hess reported that the Chamber's next Mixer would be held on August 2nd at Easy Valley Farms on East Evans Creek Road from 5:30-7:00 p.m. and was currently working on September 21st holding a State of the City and Business Expo at the Live Oak Grange from 7:00-8:30 a.m. He said membership was still low but they working on getting the numbers up.

Mayor Pam VanArsdale encouraged the City Council to attend the Chamber Mixer's sharing that it was a good way to meet the business owners.

Community Relations; Rogue River Community Center: City Councilor Wayne Stuart reminded everyone about Rooster Crow Dinner on Friday, June 29th and reported they were holding a garage sale to collect funds for the Pantry Fund.

Finance Committee: City Councilor Don Daugherty reported that they met twice to review and approve bills and signed 56-checks totaling \$89,293.84 for the month of May 2018.

Middle Rogue Metropolitan Planning Organization (MRMPO): Mayor Pam VanArsdale reported they added another couple of projects for the Transportation Improvement Program that ODOT was funding, one being a signal upgrade for traffic signal with reflective shields and a jurisdictional exchange with Grants Pass on Lower River Road.

Personnel Committee: City Councilor Mark Poling reported that the background check had begun on the new hire in the police department, the Chief was recuperating and the public works department was working hard preparing for Rooster Crow.

Planning Commission Liaison: City Councilor Mark Poling reported that they had reviewed the Marijuana Ordinance and were working on the fence and conditional use portion of the Zoning Ordinance.

Police Commission: City Councilor Fred England reported that Corporal Buren represented the department and Chief Snyder stopped by. Officer Hanson was back on duty. He said the department had been busy with a lot of calls. They were experiencing an increase in transients.

Rogue Valley Council of Governments (RVCOG): Mayor Pam VanArsdale reported they had a presentation about the Rogue Valley Reuse, Recite and Revitalization Program dealing with brown fields. Brownfields were properties that were not being use to their full potential and could be impaired by the presence of petroleum or hazardous substances. The EPA awarded RVCOG \$600,000 to start work on the program.

Tree City Committee: Member JoAnn Dixon reported that the Tree City Committee was having a booth during Rooster Crow. They were busy cleaning up Palmerton Park Arboretum and had a tour scheduled for Brookdale Assisted Living.

Mayor Pam VanArsdale welcomed County Commissioner Colleen Roberts and her Mom "Jessie" to the Council meeting and asked them if they would like to join her and the City Councilors to ride in the Rooster Crow parade.

PUBLIC INPUT:

Justin Norris, Manager of the Rogue Pharmacy at 506 East Main Street expressed his concern of lack of police presence in town and the effects on his business. They were experiencing issues with counterfeit bills which they fortunately had on tape. His job also included being in charge of loss prevention and was concerned for his

employees when he was off due to the shortage of police. This put a stress on him and the business. He was sympathetic with the Chief being off but the department really needed to have someone in charge.

Mayor Pam VanArsdale told him they were working on the background check for a new officer to replace the officer they just lost to the County. Also Officer Hanson replaced the former officer the City lost. She said an option could be a sixth officer but how to fund it was an issue.

Justin Norris commented that Ray's Market had an issue and it was an hour before someone from the County showed up. He also asked about having drug test kits in the patrol calls.

Mayor Pam VanArsdale commented that the officers didn't like handling the dangerous drugs such as fentanyl.

City Administrator Mark Reagles commented that staffing is hard all over the state.

City Councilor Fred England said that the City just can't pay what the other departments can pay.

Mayor Pam VanArsdale commented that Mr. Norris was correct in his comments, the department needed to make more presence in the community.

City Councilor Don Daugherty asked if he could have an employee who would only deal with theft prevention?

Justin Norris said he had considered it but there was still the problem of not having law enforcement to do their job after they caught the thieves. He was to the point of getting his merchandise and telling them to leave the store. Only having one officer on duty during the day and no officer on nights or weekends was not enough coverage for this community. They couldn't depend on the County either.

Mayor Pam VanArsdale thanked Mr. Norris for coming to the meeting, and they appreciate him letting them know his concerns.

Jinny Neiswanger, owner of the Cattlemen's Saloon said she had turned in paper work for an event she was planning for August 25 on which they would actually make money. They don't make money on their events because the money at the door goes to charity. By the time that overhead, rental, they paid the band and entertainment, they were lucky to come out even. Now that she had a business opportunity that a group was paying for and she got her paperwork in on a timely matter. However, it had not been processed but it was not on the agenda and she was concerned she could not have the event.

Mayor Pam VanArsdale said that she would have a decision 30-days before the event. She said that the new Special Event process was still working out the issues and being Rooster Crow month things were really crazy here at the City. With that being said they would discuss the application at the workshop but the decision still would not be until the end of the month meeting. If they collected a consensus at the workshop, they could ratify it at the end of the month.

Jinny Neiswanger said she was going to need to know how the process can be done better. Their business was almost dying and they had opportunity to bring in some really good acts for next summer would help keep their income flowing. She said she needed to have her bookings made at least six-months in advance.

Mayor Pam VanArsdale said the sooner the City knew about their events the better.

City Administrator Mark Reagles said he didn't understand why the need for all the special events. Eventually there would be nothing special about an event.

Jinny Neiswanger said she was in the entertainment business and that was how she made her money.

City Administrator Mark Reagles commented that her building was made for a bar. It was not made for constant activity outside and that was not what the City approved her business for.

Jinny Neiswanger said she wasn't asking for every weekend, she was asking to have two to three during the summer months.

Mayor Pam VanArsdale said that they would review and process the applications on an individual basis. And the sooner she got the applications to staff the better but not saying to bring them all at once.

Jinny Neiswanger asked if she were going to have an issue with having more events in the spring and fall?

Mayor Pam VanArsdale said that was not something that they could answer until the City knew what she wanted to do. She said each would be unique unless they were doing the same type of event each time. Things to be considered were how the event would influx on the City, to provide police protection for our citizens. There was a lot consideration because they were a bar business and not trying to impact your business in a negative way, they would try to keep the City safe for everyone. But, large events could get out of hand so staff needed to know how they were going to handle the event, how much security would be provided and how the City would prepare for the influx of people that would be at the event. She told Ms. Neiswanger that what she was proposing to do was not just having a band on the weekends and she applauded what she wanted to do because she knew she

needed to be creative being a business owner in a small town to make a living. But as the City Council and the people in charge of protecting the City they need to know what is being planned and what it would entail.

Jinny Neiswanger commented that she felt that her item should had been on this agenda.

NEW BUSINESS:

AGENDA ITEM 1 **Request:** A request from the Cattlemen's Saloon to waive the Liquor License application fee for an event being held on June 29 and June 30, 2018.

MOVED (HESS), SECONDED (STUART) AND CARRIED TO APPROVE THE REQUEST FROM THE CATTLEMEN'S SALOON TO WAIVE THE LIQUOR LICENSE APPLICATION FEE FOR AN EVENT BEING HELD ON JUNE 29 AND JUNE 30, 2018.

AGENDA ITEM 2 **Request:** A request from the Veterans of Foreign Wars Post 4116 Auxiliary to waive the Liquor License fee for an event being held on September 8, 2018.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO APPROVE THE REQUEST FROM THE VETERANS OF FOREIGN WARS POST 4116 AUXILIARY TO WAIVE THE LIQUOR LICENSE FEE FOR AN EVENT BEING HELD ON SEPTEMBER 8, 2018.

AGENDA ITEM 3 **Request:** A request from the Miss Rogue River Pageant Directors for a donation for the Miss Rogue River Scholarship Program.

MOVED (HESS), SECONDED (ENGLAND) AND CARRIED TO APPROVE THE REQUEST FROM THE MISS ROGUE RIVER PAGEANT DIRECTORS FOR A DONATION FOR THE MISS ROGUE RIVER SCHOLARSHIP PROGRAM IN THE AMOUNT OF \$500.

AGENDA ITEM 4 **Request:** A request from the League of Oregon Cities for a donation to the League of Oregon Cities Foundation to help provide scholarships for Mayors and City Councilors.

MOVED (POLING), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE THE REQUEST FROM THE LEAGUE OF OREGON CITIES FOR A DONATION TO THE LEAGUE OF OREGON CITIES FOUNDATION TO HELP PROVIDE SCHOLARSHIPS FOR MAYORS AND CITY COUNCILORS AT THE RATE OF FIVE-CENTS PER CAPITA EQUALING AN AMOUNT OF \$111.

AGENDA ITEM 5 **Workshop Re-schedule:** Reschedule the July 5, 2018 regularly scheduled Council/Staff Workshop to July 12, 2018 at 10:00 a.m.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO RESCHEDULE THE COUNCIL/STAFF WORKSHOP TO JULY 12, 2018 AT 10:00 A.M.

AGENDA ITEM 6 **Proclamation:** A Proclamation declaring June 29-July 1, 2018 as the time to celebrate Rogue River's "65th National Rooster Crowing Contest" weekend event.

Mayor Pam VanArsdale read a Proclamation declaring June 29 to July 1, 2018 for Rogue River's "65th National Rooster Crowing Contest" weekend event in the City of Rogue River, Oregon.

OTHER BUSINESS:

Mayor Pam VanArsdale said that Lori Stone with the Chamber asked her to update the City Council about the Military Banner Project that was not going as well as expected so they would like to extend the application out to October. Gives them more time to collect applications with hopes to hang them after the holidays and before Rooster Crow 2019.

Mayor Pam VanArsdale informed the City Council that they received the results from the Income Survey which showed 57% of the City's population was low to moderate income allowing the City to apply for grant money based on income. The survey locked the City in for 5-years.

City Administrator Mark Reagles said that he had applied for a combined four water projects and once Portland State University gives the City the finalized survey documents then they send those documents to Infrastructure Finance Authority (IFA) for their certification. Then moving on with the application process.

Mayor Pam VanArsdale informed the City Council that the City did not receive the Park Grant application. The City was one of forty applications and most of them were submitting a substantial amount of their own funds. Some up to a 100% match.

City Administrator Mark Reagles commented that they had denied some of the applications the prior year. So that gave him a good feeling about trying again next year but the City's request was for a lot more money than the others were asking for.

Mayor Pam VanArsdale said the City could apply again next year. The City cannot afford to do the projects to the park on their own but just keep applying. At some time when the State Parks and Recreation get caught up they will let staff know what things in our application might have been stronger, giving us tips on where we feel in the whole process and how to do better next year. She also commented what

a great job Teresa Hart did to prepare the application for us.

City Councilor Don Daugherty commented that he heard on television that the boat races were canceled due to low water.

City Recorder Carol Weir commented that the Cal-Ore River Racers had asked the Rooster Crow Committee to be a permanent part of the Rooster Crow event and the committee members were very happy to welcome them.

City Administrator Mark Reagles commented that the Public Works Department was doing such a great job preparing the City for Rooster Crow.

Mayor Pam VanArsdale said also to thank Public Works Director Mike Bollweg for all the hard work he personally was doing to get the water treatment plant up and running.

City Administrator Mark Reagles said that they had been having trouble keeping the water treatment plant running so they've been running it by hand.

ADJOURN

There being no further business to come before the City Council and upon motion duly made (PASCALAR), seconded (ENGLAND) and carried, the meeting adjourned at 7:12 p.m.

ATTEST:

Carol J. Weir, MMC
City Recorder